



# Authorization for Capital Credits Donation

Dear Member,

PRECorp members have an opportunity to donate their annual Capital Credits to the Powder River Energy Foundation. All donations are tax deductible.

The Foundation, established in 2007, donates money to charities in Campbell, Crook, Johnson, Sheridan and Weston counties. The Foundation has donated nearly \$1 million over the past decade. The Foundation gives thousands of dollars to children's programs, elderly care projects, and community development charities. Some organizations that have received assistance include local food pantries and senior centers, Hometown Veterans, the Wyoming Veterans Home (Buffalo), Bikers Against Child Abuse, Climb Wyoming, Weston County Health Services, Cam-Plex Arts in Education, Council of Community Services, Crisis Intervention Services, and many more.

To donate, please complete this form and return it with your Capital Credit check to:  
**PRECorp, PO Box 930, Sundance, WY, 82729.**

With your support we are able to help many organizations in northeast Wyoming.

I, \_\_\_\_\_ authorize Powder River  
(member's printed name)  
Energy Corporation to donate my Capital Credit retirement to the Powder River Energy Foundation.

(Please enclose the check.)

Please donate all of my future Capital Credit retirements to the Powder River Energy Foundation, as an irrevocable donation.

Please donate any unclaimed capital credits that may currently be on my member account.

Member signature: \_\_\_\_\_ Date: \_\_\_\_\_

Member signature (if joint): \_\_\_\_\_ Date: \_\_\_\_\_

Mailing address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Member number: \_\_\_\_\_

**SUNDANCE – CORPORATE HEADQUARTERS**  
221 Main Street • P.O. Box 930 • Sundance, WY 82729  
(800) 442-3630 Phone • (307) 283-3527 Fax

**GILLETTE**  
200 S. Garner Lake Road • Gillette, WY 82718  
(800) 442-3630 Phone • (307) 682-0733 Fax

**SHERIDAN**  
1095 E. Brundage Lane • Sheridan, WY 82801  
(800) 442-3630 Phone • (307) 674-9018 Fax

[www.precorp.coop](http://www.precorp.coop)

Powder River Energy Corporation is an equal opportunity provider and employer.



# Capital Credits Explained

**What are capital credits?** The difference between a cooperative, such as Powder River Energy Corporation (PRECorp), and an investor-owned utility is that a cooperative is owned by the consumer-members it serves. As a member, you share in the profits of PRECorp. At the close of each fiscal year, all revenue received in excess of expenses (i.e. profits) is allocated back to the membership in the form of capital credits. This allocation is based on the amount of electricity purchased during the same year.

**When are capital credits paid back to members?** Capital credits are paid back to the members when authorized by the PRECorp board of directors. Each year, at one of their monthly meetings, the board analyzes the financial condition of the cooperative and the possibility of a capital credit retirement. Any decision they make to retire (refund) capital credits is based upon the financial condition of the cooperative. If the board decides to retire capital credits, they will authorize the retirement of a particular year or a percentage of a year. Upon the board's authorization, the cooperative will send refund checks to the last known addresses of those members who had service with PRECorp during that year that is being retired.

**What happens in case of a deceased member?** The PRECorp bylaws provide for an early retirement of the capital credits of a deceased member to his or her estate. Representatives of a deceased member's estate must contact the cooperative and supply the necessary legal documents before a refund can be made. No early retirement of capital credits is allowed in the case of dissolution of a corporation or partnership. Under these circumstances, an assignment of the capital credits to another PRECorp member would be allowed with the proper documentation.

**How does a member know the amount of his or her capital credits?** Each member has a separate capital credit account which represents the member's ownership in the cooperative. When capital credits are allocated at the end of a year, all members who received electric service during that year will receive an allocation notice showing their current year's allocation and the outstanding balance of all year's service.

**What if a member of a joint membership is deceased?** Upon the death of either spouse in a joint membership, the name of the deceased person is removed from the membership and the membership is then held solely by the surviving spouse. A joint membership is not eligible for an early retirement upon the death of one of its members.

**What if a member had a bad debt with the cooperative?** If a member leaves a bad debt on his or her account when service with PRECorp is discontinued, any capital credit refund the member would be eligible for will automatically be applied to the bad debt until it is paid in full. If the bad debt is on the account for more than three years, the unretired capital credits will be discounted and applied to their bad debt.

**What should a member do if he or she moves from our service area?** The member should inform our office of any changes in his or her mailing address. It is a member's responsibility to make sure the cooperative has up-to-date address information at all times. Each year, hundreds of refund checks are returned to the cooperative with invalid addresses

**What happens to those checks which are returned to the cooperative?** The checks that are returned to the cooperative are held for two years. After two years, the names of those members are advertised in local newspapers in an effort to locate them. If the refund is not claimed by the member within 60 days after the advertisement, it becomes a gift to the cooperative.

**What does the cooperative do with unclaimed capital credits?** At the present time, some of the unclaimed capital credits are being used to finance the PRECorp scholarship program for student/dependents whose parents or guardians are members of the cooperative. Another use of unclaimed capital credits is community involvement projects in which financial donations are made to community and civic organizations or projects. Even though the capital credits are not being returned to the members who earned them, the money is still being returned to the membership and communities that PRECorp serves.

**For additional information: Please refer to Article VII of the PRECorp Bylaws, or contact Powder River Energy Member Service at 1-800-442-3630.**